



POSITION VACANCY

May 4, 2012

POSITION: eBusiness Analyst (One Year contract)
DIVISION: Information Technology, LGO
LOCATION (S): Corporate Office, North York
REPORTS TO: eBusiness Manager

This position is a member of the LGO eBusiness Team responsible for supporting the day-to-day B2C and B2E technical operations.

Major Responsibilities:

- Provide technical support to the B2C area, including: troubleshooting websites errors, Content Management System administration, technical QA for online promotions and brands' websites, coordinate interactive projects with marketers, agencies and DSU Operations team; handle webmaster emails
- Provide technical support to the Intranet communities; including training and developing documentation for sites masters on how to use the various collaboration tools; document and publish Intranet KPI reports, processes and procedures
- Coordinate and implement new global digital initiatives. Perform business needs analysis
- Manage all B2C and B2E activities using the Service Manager

Qualifications

- University graduate or equivalent experience with digital media and web hosting technologies
- Hands-on experience with SharePoint or other web content management platforms as well as web analytic tools
- Excellent communication and project coordination skills
- Some web development experience is preferred
- French is an asset
- Flexible to work occasionally after business hours

Suitably qualified candidates should first contact their Department Manager before submitting their résumé to the undersigned. **The closing date is May 15, 2012.**

REFERRALS WELCOME! (All external applicants must access www.nestlejobs.ca, Search for Jobs, click on the vacancy and apply online.)

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Take down date: May 15, 2012