



Posted May 2, 2012

POSITION VACANCY: Supply Chain Manager / Procurement

BUSINESS UNIT: NESPRESSO
DEPARTMENT: SUPPLY CHAIN & PROCUREMENT
LOCATION: MONTREAL
REPORTS TO: COUNTRY MANAGER

Nestlé Nespresso S.A. is the market leader in premium portioned coffee and one of the fastest growing operating businesses of the Nestlé Group.

MISSION OF THE JOB:

Ensure supply/ availability of finished goods and services in order to optimize customer service (as a competitive advantage) at the lowest Total Supply Chain Cost. Establish the appropriate regional organization structures including 3rd party suppliers to support our growth objectives and realize the vision of the Company. Manage the development and evolution of the Supply Chain & Procurement function (In Home and Out of Home) in the Market/Region. Drive the development and implementation of best practices in Supply Chain & Procurement that will ensure efficiency and effectiveness of our operations.

Key Responsibilities:

Supply Chain & Procurement

- Implement corporate Supply Chain & Procurement vision and strategy to support commercial objectives in the market/region.
- Leverage the Supply Chain & Procurement enablers to drive costs, services, quality, and competitiveness to be best in class.
- At market/ regional level, drive the development and implementation of best practices in Supply Chain & Procurement that will ensure efficiency and effectiveness of our operations through renovation and innovation of our business processes and regional/local processes and practices.
- Risk management in distribution, procurement and logistics
- Ensure compliance with Nestlé Corporate Business Principles and Supply Chain & Procurement Policies.
- Manage report and comment the business KPIs as defined on a regular basis.
- Recruit, develop, motivate and manage the team to deliver superior performance and results; manage and comply with the HR and Line Manager's Planning Cycle.
- Contribute towards and support the roll out of corporate/regional initiatives/projects.
- Actively participate to NN SC Forum (quarterly meetings, common activity planning).
- Contribute towards managing the OP/budget for the region/market through Supply Chain & Procurement initiatives.
- Establish budget and monitor the costs for SC & procurement related expenses.

Specific: Procurement

- Responsible for mapping spend and setting an adequate dashboard for on-going monitoring.
- Relationship management with key suppliers and Nestlé in the Market.
- Market's key contact (SPOC) for all Procurement related matters.
- Ensure compliance to corporate guidelines (Nestlé Supplier Code & Nestlé).
- Propose cost saving projects to departments based on spend & market analysis.
- Support and/or lead procurement projects.

Specific: Supply Chain Planning

- Lead the Consensus Demand Planning (CDP) in the market/region. Leverage efficient planning (and related processes) to ensure availability of goods and services as a key competitive advantage and to achieve operational targets.
- Manage InterMarket Supply Issues, partnership agreements, common IMSP applications and ensure integration at the planning and transactional level.
- Train the team and the 3rd party provider on the tools used in the Nespresso Supply Chain (NESSOFT, IMSP, WMS, SSCC, Complaints handling).
- Develop and manage the plans, forecasts with a defined horizon and optimize logistics, resources to ensure smooth and efficient business operations. Review Demand/Dispatch Plans on a weekly basis.

Customer Services

- Ensure highest possible levels of Customer Services.
- Manage the relationship with Logistics operators for boutique deliveries, B2B deliveries as well as Postal and Courier services for B2C and B2B.
- Manage the flow and control of the CHEP and other pallets for the market/region.
- Identification of regional/market and customer requirements covering the End to End process i.e. Order Capture, Fulfillment, Payment and Claims resolution.
- Manage all import and export related documentation, and liaise with Nestlé in the Market to leverage synergies as may be defined.
- Optimize and manage taxes, duties and customs procedures in keeping with regional/local legal and fiscal requirements.

Internal Warehousing & Distribution Center

- Warehouse and inventory management.
- Ensure that all aspects of our operations are compliant with Food Safety, Environment, Quality, Safety and Occupational Health related policies. Liaise with the T&QM of the Market for all food and Quality related aspects.

Key Performance Indicators:

- Growth (RIG and EBITA)
- Capsule/Pod Sales
- Customer Acquisition/Growth in new Members
- Machine sales/capsule sales/placements
- Overall achievements versus OP/Budgets
- Machine Sales or placements (IH and OOH)
- Service Performance to Customers
- Stock cover
- Demand Plan Accuracy
- Product Availability
- Bad Goods levels
- Fixed and Variable Distribution Costs
- Internal & External Service Quality
- Cost savings
- Employee Insight Survey Indicators

Qualifications:

- Bilingual French /English (written and verbal)
- MBA/University Degree or equivalent with specialization in Supply Chain/Logistics
- At least 5-8 years experience of having worked in a similar capacity (logistics, distribution, procurement, exports/imports etc).
- Having worked with an International Company in a similar role would be an advantage.
- People management experience
- Use of Information Systems and Information Technology
- Planning, Organizing and Controlling of budgets and resources and targets
- Negotiation and influencing skills
- Problem Solving and Decision Making
- Autonomous/independent with the abilities to implement Company policies and guidelines
- Stress resistant and hard worker
- Team Player

Leadership Framework:

- Know yourself
- Insight
- Service Orientation
- Curiosity
- Courage
- Result focus
- Initiative
- Innovation & Renovation
- Proactive co-operation
- Convincing others
- Lead people
- Develop people
- Practice what you preach

Suitably internal qualified candidates should first contact their Department Manager before submitting their resume. **The closing date for this posting is May 18 2012.**

To apply online to this vacancy and all future vacancies, please access eRecruiting via Employee Services, click on Search for Jobs, click on the job vacancy and apply online. **REFERRALS WELCOME!** (All external applicants must access www.nestlejobs.ca, Search for Jobs, click on the vacancy and apply online. Applicants can also directly send their CV to Claudia Rassi at claudia.rassi@nespresso.com).

Please note that only selected candidates will be contacted for an interview.

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